

Form for replying to an attachment of earnings application

- Read the notes on the notice of application before completing this form.
- Tick the correct boxes and give as much information as you can. The court will make an order based on the information you give on this form. You must give full details of your employment and your income and outgoings. Enclose a copy of your most recent pay slip if you can.
- *Make your offer of payment in box 10. You will get some idea of how much to offer by adding up your expenses in boxes 6, 7, 8 and 9 and taking them from your total income (box 5).*
- Send or take this completed and signed form immediately to the court office shown on the notice of application.
- You should keep your copy of the notice of application unless you are making full payment. (This does not apply to maintenance applications).
- For details of where and how to pay see notice of application.

1 Personal details

Surname

Forename

Mr Mrs Miss Ms

Married Single Other (specify)

Age

Address

Postcode

2 Dependants (people you look after financially)

Children (under 19)		Others (give details)
Age	Date of Birth	

(If more continue on a separate sheet)

In the County Court

Claim No.

Application No.

Claimant (including ref.)

Defendant

3 Employment

I am employed as a

self employed as a

unemployed

a pensioner

a. employment

My employer is

Employer's address

Address of employer's head office (if different from above)

My works number and/or pay reference is

Jobs other than main job (give details)

b. self employment

Length of time self employed years months

c. unemployment

Length of time unemployed years months

Give details of any outstanding interviews

4 Bank account and savings

I have a bank account

The account is in credit by . . . £

The account is overdrawn by . . . £

I have a savings account or building society account

The amount in the account is . . . £

5 Income

My usual take home pay *(including overtime, commission, bonuses etc. but excluding tax credits)*

Working tax credit £ per

My husband's or wife's usual take home pay £ per

Income support £ per

Child benefit(s) £ per

Child tax credit £ per

Other state benefit(s) £ per

My pension(s) £ per

Others living in my home give me £ per

Other income *(give details below)*

£ per

£ per

Total income £ per

7 Priority debts

Rent arrears £ per

Mortgage arrears £ per

Council Tax arrears £ per

Water charges arrears £ per

Fuel debts: Gas £ per

Electricity £ per

Other £ per

Maintenance arrears £ per

Others *(give details below)*

£ per

£ per

Total priority debts £ per

6 Expenses

(Do not include any payments made by other members of the household out of their own income)

I have regular expenses as follows:

Mortgage *(including second mortgage)* £ per

Rent £ per

Council Tax £ per

Gas £ per

Electricity £ per

Water charges £ per

Housekeeping, food, school meals £ per

Travelling expenses £ per

Children's clothing £ per

Maintenance payments £ per

Others *(not court orders or credit debts listed in boxes 8 and 9)*

£ per

£ per

£ per

Total expenses £ per

8 Court orders

Court	Claim No.	£	per

Total court order instalments £ per

Of the payments above, I am behind with payments to *(please list)*

9 Credit debts

Loans and credit card debts *(please list)*

£ per

£ per

£ per

Of the payments above, I am behind with payments to *(please list)*

10 Offer of Payment

£

11 Declaration

I declare that the details I have T abo clare ru are oat thbester omy knowledgend T02012 Tc 0